



 <b>SOUTHERN LEYTE STATE UNIVERSITY</b> Honesty   Service   Leadership and Good Governance   Innovation   Social Responsibility   Integrity   Professionalism   Spirituality		<b>REQUEST FOR QUOTATION FORM &amp; NOTICE</b> <b>GOODS &amp; SERVICES</b>	
Office/Campus:	<b>LIBRARY</b>		
Address/Contact Details:	San Roque, Sogod, Southern Leyte		

RFQ No.

2025-08-0404

Date:

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within 30 working days upon receipt of approved Purchase Order (PO).

**PR No. 2025-08-0296**

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
For Learning Commons fixture.						
1	1	unit	Signage "Open Learning Hub" - 3mm thick acrylic (with installation, please see attached specs)	5,000.00		
2	1	unit	Signage " Research" - 3mm thick acrylic (with installation,please see attached specs)	12,500.00		
3	1	unit	Signage "Mini-Theater" - 3mm thick acrylic (with installation, please see attached specs)	5,000.00		
4	1	unit	Signage "Conference Room" - 3mm thick acrylic (with installation, please see attached specs)	5,000.00		
5	1	unit	Signages "Staff Lounge" -3mm thick acrylic (with installation, please see attached specs)	5,000.00		
6	1	unit	Signages "Technical Services" 3mm thick acrylic (with installation, please see attached specs)	5,000.00		
7	1	unit	Signage "Graduate School Learning Commons" - 3mm thick acrylic (with installation, please see attached specs)	8,000.00		
8	4	unit	Signages "Entrance" (2) and "Exit" (2) - 3mm thick acrylic (with installation, please see attached specs)	3,000.00		
9	1	unit	Signages "Office of the Director, LCLS,- 3mm thick acrylic (with installation, please see attached specs)	8,000.00		
			<b>(ALL SLSU color blue)</b>			
			<b>TOTAL</b>	<b>₱65,500.00</b>		
Delivery Term						
Payment Term						
				If payment for deposit, please provide bank details:		

Very truly yours,

PRICES IN THE ABOVE OFFER ARE

CERTIFIED TRUE AND CORRECT:

**CHRISTINE ALMA MAE M. DAGUPLO**

BAC Chairperson

Authorized Company

Representative

(Signature over Printed Name)

**JELYNE L. LORA**

Canvasser

Company Name

Address

Tel. Nos.

T.I.N

**IMPORTANT:**

1. Prices must be written clearly.
2. If offering a substitute/equivalent, specify the brand and make.
3. RFQ should be sealed.

